

<p>प्रेषक From इण्डियन ओवरसीज़ बैंक Indian Overseas Bank मानव संसाधन प्रबन्धन विभाग-पेंशन कक्ष HRMD - Pension Cell केंद्रीय कार्यालय Central Office</p>		<p>सेवा में To सभी अंचल लेखा परीक्षा कार्यालय , सभी क्षेत्रीय कार्यालय, सभी भारतीय शाखाएँ एवं अन्य कार्यालय All Zonal Audit Offices, All Regional Offices, All Indian Branches & Other Offices</p>
<p>अल्पकालिक शृंखला (फाइल 7(एफ)) परिपत्र संख्या 86/ 2021-22 Transient series (File:7(F)) Circular No. 86 of 2021-22</p>		<p>दिनांक : 25.10.2021 Date : 25.10.2021</p>

**INDIAN OVERSEAS BANK [EMPLOYEES']
PENSION REGULATIONS 1995
CERTIFICATES TO BE OBTAINED DURING NOVEMBER 2021**

We refer to our Permanent Circular EST.16/98-99 dated 4.4.98 and advise branches that the following certificates are due and to be obtained from IOB Pensioners / Family Pensioners / Ex-Gratia Pensioners during November 2021.

CERTIFICATES TO BE OBTAINED	ACTION TO BE TAKEN
<p>1. Life Certificate from IOB Pensioners including Family Pensioners and Ex-Gratia relief pensioners.</p>	<p>All the IOB Pensioners/Family Pensioners can submit the Life certificates from 1st November to 30th November 2021.</p> <p>If life certificate is not submitted/updated on or before 30.11.2021, payment of pension will be suspended from December, 2021. The Life certificate is to be updated either through Jeevan Pramaan or through IOB online->Branch Products->IOB Staff Pensioner Life Certificate option -Login ID (using CHRIS password). Branch can update Life Certificate either through Jeevan Pramaan or through physical form for any retired staff even if they are not drawing pension through the branch where they submit Life Certificate. In case life certificate is obtained in physical form, after updating in online, branch should forward the original Life Certificate to the respective branch for keeping in their pensioner's file.</p>



2. **Non-Remarriage/non-marriage**

Certificate from Widower/unmarried daughters/sons (up to the age of 25 years) who receive family pension. In respect of widow family pensioner, this certificate is obtained (as an undertaking) at the commencement of their family pension.

If remarried/married, payment of family pension will be discontinued from the date of remarriage/marriage and excess payment made to them is to be recovered and re-credited to us (Pension Cell - 9040). *If the certificate is not submitted, Branch to inform Pension Cell for further course of action.*

While Updating the Life Certificate in IOB Online, **Branch should also update Current address, E-mail ID Mobile number and PAN details of the pensioner so as to have the present details in our record.** The certificates thus submitted should be filed in the respective pensioners' files for verification by the inspecting Officials and *not to be sent to our department. **REPEAT NOT TO BE SENT TO OUR DEPARTMENT.***

Branches are advised to take precautionary measures as per the prevalent Government guidelines in view of the ongoing Covid-19 pandemic such as Proper maintenance of Social distancing, to prevent overcrowding and sanitization of Biometric devices/Manual forms for Life certificate.

Also note to complete the exercise on or before 30.11.2021, failing which pension will be suspended from December 2021 onwards to those who have not submitted Life certificate and for whom the Branch has not updated in the system, if obtained in physical form.

The physical Life Certificate format is also available in **IOB ONLINE→Staff Corner→Print your forms→IOB Retirees corner→Staff Pension Life Certificate**

Also refer Circular No. Transient Series (File:7-D) Circular No. 26 of 2018-19 dated 24.09.2018 and Circular No.30 of 2018-19 dated 25.10.2018 issued by our Centralised Pension Processing Centre regarding operational guidelines for obtaining Life Certificate through Jeevan Pramaan.

A copy of this circular is to be displayed in the notice board.

(रबीन्द्र कुमार प्रधान Rabindra Kumar Pradhan)
महा प्रबन्धक General Manager

